

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
ROBERTS SCHOOL DISTRICT NO. 5  
SEPTEMBER 20, 2016**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:00 p.m. on September 20, 2016, in the library at the Roberts School.

**ATTENDANCE**

Sarah DeVries, Chair  
Joel Bertolino, Vice Chair  
James Binando  
Deborah Hill  
Sanford Langager

Alex Ator, Superintendent  
JaLayne Obert, Business Manager/Clerk

GUESTS: Chris DeVries

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**EXECUTIVE SESSION**

Ms. DeVries called for an executive session at 6:01 p.m. stating the next item of business concerns an out-of-district student and it is her determination that the student's privacy rights supersede the merits of public disclosure. She returned the meeting to regular session at 6:05 p.m.

**CONTRACT FOR OUT-OF-DISTRICT STUDENT**

Motion was made by Sanford Langager, seconded by Joel Bertolino and carried unanimously to approve the out-of-district contract for student J.D, for the 2016-2017 school year. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

**MINUTES**

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to approve the minutes of the August 9, 2016 meeting as presented. (YES— DeVries, Bertolino, Binando, Hill, Langager. NO—none).

**CLAIMS, SEQUENCE, AND VOIDED CHECKS**

Mrs. Obert reported the check written to the United States Treasury was for a tax penalty for filing taxes one day late.

Motion was made by Deborah Hill, seconded by James Binando and carried unanimously to approve the claims, sequence, and voided checks for September, 2016 as presented. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

**PUBLIC COMMENT**

Chris DeVries, representing the Roberts Booster Club, reported the group would like the Board's permission to mount a metal "Home of the Rockets" sign above the entrance to the old section of the building. She stated they are working with a sign company on the design and need to know the logo and font the Board would like them to use.

Mr. Ator stated perhaps the rocket could match the one on the rocks by the parking lot.

Mrs. DeVries stated the second question the group has is if the school has anyone who could mount the sign.

Mr. Ator stated he would check with the maintenance staff. The Board gave its approval for the sign.

Mrs. DeVries stated other items the Booster Club would like to do is have a fall sports banquet potluck between the volleyball/football seasons and Thanksgiving.

Mr. Ator asked that the group reach out to the Athletic Director, Cass Cole.

Mrs. DeVries stated the group would also like to sponsor a junior high track meet this spring.

Mr. Ator asked that they also work with Mr. Cole on this item.

## **TEACHER REPORTS**

Mr. Ator stated teacher reports will begin next month and listed the teachers reporting each month.

## **PERSONNEL**

### **COACHING VACANCIES**

Junior High Volleyball – Mr. Ator stated Lindy Allen has been helping out with the junior high volleyball team and recommended she be hired as the assistant coach at the stipend rate of \$875.

Mr. Ator stated he feels we really need two volleyball coaches to be in equity compliance.

Junior High Girls' Basketball Assistant – Mr. Ator recommended hiring John Payovich as assistant junior high girls' basketball coach at the stipend rate of \$875.

Junior High Boys' Basketball Assistant – Mr. Ator stated James Sigl is interesting in helping out with the junior high boys' basketball team and recommended he be hired as the assistant at the stipend rate of \$875.

Concessions Manager – Mr. Ator recommended hiring Karla Bissonette as concessions manager at the stipend rate of \$1025 for the year.

Motion was made by Sanford Langager, seconded by Deborah Hill and carried unanimously to approve the superintendent's recommendations and hire the following:

Lindy Allen	Assistant Junior High Volleyball Coach	\$ 875
John Payovich	Assistant Junior High Girls' Basketball Coach	\$ 875
James Sigl	Assistant Junior High Boys' Basketball Coach	\$ 875
Karla Bissonette	Concessions Manager	\$1025

(YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

Substitute List – Mr. Ator presented the following substitute list:

JD Jones, Joyce Kober, LeaAnn Zinne, Taylor Waddell, Cherilyn Denton, Jessica McCurdy, Chris DeVries, Virginia Stene, Ross McCurdy (new), Candy Harvison (new), Susan Lundy (new), Erin Koch (new), and Alberta Preshinger (new).

Motion was made by Deborah Hill, seconded by James Binando and carried unanimously to approve the substitute list as presented by the superintendent. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

## **NEW BUSINESS**

YELLOWSTONE-WEST/CARBON COUNTY SPECIAL SERVICES COOPERATIVE – Mr. Ator stated districts participating in special education cooperatives need to confirm in writing their intention to participate or not participate in a joint board agreement for the next school fiscal year. He recommended continued participation with the Yellowstone-West/Carbon County Special Services Cooperative.

Motion was made by Joel Bertolino, seconded by Deborah Hill and carried unanimously to approve the following resolution: "After discussion at our board meeting of September 20, 2016, the Board of Trustees for the Roberts School District #5 has agreed to continue membership in the Yellowstone-West/Carbon County Special Services Cooperative for the triennial period as specified under the Cooperative's current Interlocal Agreement. The Board of Trustees has designated Alex Ator, Superintendent, to serve as their representative to the Cooperative Joint Advisory Board." (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

HPV VACCINE ADMINISTRATION – Mr. Ator stated the county health department is asking for the opportunity to administer the HPV vaccine to a student if they choose to have it at the school. He showed two videos concerning the vaccine, one for giving it and one against giving it.

Mrs. Hill stated parents need to be well-educated about the vaccine, what it is for and possible side effects.

Mr. Binando stated he would be in favor of letting the county nurse administer the shot at the school.

Mr. Langager stated parents do need to be well-informed about what is available but as a district we have to be pro-active about teaching abstinence.

Mr. Bertolino stated that should be part of the curriculum for sex education.

Mr. Ator stated something Montana schools are doing very poorly is teach in this area. He stated the Board would have to decide if they want to become more liberal with what the school teaches for sex education. He added this is really a discussion to be held during Strategic Planning.

Mrs. Hill stated she would advocate for helping the county health department get the information out about the HPV shot but is not in favor of administering the shot on school grounds.

Ms. DeVries and Mr. Langager both stated they are also against giving the shot at school.

Mr. Ator stated he'll work with the county health nurse to put information together to send out to parents.

OUT OF DISTRICT ATTENDANCE CONTRACT – Ms. DeVries called for an executive session at 7:08 p.m. stating the next item of business concerns a student and it is her determination that the student's right to privacy supersede the merits of public disclosure. She returned the meeting to regular session at 7:13 p.m.

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to accept the out of district contract for student J.H. as presented. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

DISPOSAL OF OBSOLETE ITEMS – Mr. Ator asked for approval of the resolution to dispose of abandoned, obsolete and undesirable property (see attached).

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to approve the resolution to dispose of abandoned, obsolete and undesirable property as presented. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

SUSPENSION OF PERSONS FROM GROUNDS AND ACTIVITIES – Ms. DeVries called for an executive session at 7:17 p.m. stating the next item of business concerns individuals and it is her determination that the privacy rights of those individuals supersede the merits of public disclosure. She returned the meeting to regular session at 7:22 p.m.

Motion was made by Deborah Hill, seconded by Sanford Langager and carried unanimously to approve the suspension from grounds and activities and letter of no trespass for A.B. as presented by the superintendent. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

Motion was made by Joel Bertolino, seconded by Deborah Hill and carried unanimously to approve the suspension from grounds and activities and letter of no trespass for L.C. as presented by the superintendent. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

**RIGHT OF WAY AGREEMENT** – Mr. Ator stated the Montana Department of Transportation is requesting a Right of Way agreement with the district for the highway project that will be completed through town. He stated there is a little parcel of property in the middle of the district's property that actually doesn't belong to the district but to a company that is no longer in business. He added that the district needs to file a quit claim deed for to give us authority to sign over the rights of the property. He added the district can then sign the Right of Way Agreement for which it'll be paid \$500.

Motion was made by Sanford Langager, seconded by Joel Bertolino and carried unanimously to file a quit claim deed for Parcel 66 and then sign the Right of Way Agreement with the Montana Department of Transportation. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

### **RECESS**

Ms. DeVries called for a recess at 7:30 p.m. and returned the meeting to regular session at 7:35 p.m.

### **OLD BUSINESS**

**STRATEGIC PLANNING PROCESS** – Mr. Ator stated there were three more responses to the survey about how the district is performing. He stated those responses listed accomplishments as implementation of the four-day week, improved safety, and flexibility for part-time students, challenges as keeping students and highly qualified teachers and offering enough classes, and opportunities to succeed include staying up with technology and collaborating with other community groups. He stated the responses brought nothing new to light and pretty much line up with what we're trying to do.

Mr. Ator stated the board needs to set a special meeting to talk about one year, five year, and ten year goals.

Mr. Bertolino stated we could begin with categorizing each part of the survey.

Mr. Ator stated the Board needs to set the goals and then ask the community to help with the goals. He added he'll put together a Google document to start the process.

### **POLICY UPDATES & REVIEW**

**POLICY 5120P** -- Mr. Ator suggested working on a new Board policy for hiring that includes a shred provision for fingerprints rather than adding that policy as well as amending the hiring policy. It was indicated that would be the Board's preference.

### **SUPERINTENDENT REPORT**

**BUILDING REPORT** – Mr. Ator stated the locked door system is functional and unless the Board has concerns, the doors will now be locked.

Mr. Ator thanked the Booster Club for the new signs in the gym and Carbon County for the fill in the parking lot.

Mr. Ator stated he included information in the packet on a new floor cleaner with a cost a little over \$7000 that he may ask the Board to consider in a few months.

Mr. Binando stated that would be something to consider at year end.

Mr. Ator stated the batteries for the old one are wearing down and asked if they should be replaced.

Mr. Binando stated let's see if we can get through until the end of the school year.

ACADEMIC REPORT – Mr. Ator stated he does have some data after the first round of MAPS testing. He stated he took the percentage score of each student at the start of last year and compared it to their percentage score from this year. He stated the results show the entire school staying at about the same percentage as last year.

Mr. Binando stated we may have to look at some of the decisions that have been made about allowing attendance by some students who take more time and care.

Mr. Langager stated someone has to serve those students and we are small enough here to be able to do that well.

Mr. Ator stated hopefully we'll soon have more support for higher achieving students through gifted and talented programs.

Mr. Ator stated two of the new teachers have encountered some problems getting their Montana certification, even though they have had licenses in other states

Mr. Ator stated Mrs. Wright and Ms. McCoy will be attending the MBI conference in Billings on September 26 and 27, 2016.

EXTRACURRICULAR – Mr. Ator stated the cross country team is currently rated second in the state. He stated both the junior high and high school volleyball are well into their seasons.

Mr. Ator stated short reports from Student Council, FFA, and BPA were included in the Board packet.

SUPERINTENDENT SCHEDULE – Mr. Ator outlined his travel through the end of the school year.

#### **ADJOURNMENT**

Ms. DeVries adjourned the meeting at 9:02 p.m.

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Board Chair

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District Clerk



## LIST OF OBSOLETE, ABANDONED, SURPLUS PROPERTY

DATE: September 20, 2016

DESCRIPTION OF ITEM	QUANTITY	RESALE VALUE	RECOMMENDED DISPOSAL
Stool	1	Unusable	Discard
Large chairs	13	Unusable	Discard
Medium chairs	7	Unusable	Discard
Small Chairs	2	Unusable	Discard
Desks	27	Unusable	Discard
VCR	4	Unusable	Discard
Televisions	5	Unusable	Discard
Computers	12	Unusable	Discard
Desk Chairs	4	Unusable	Discard
Magazine Rack	1	Unusable	Discard
Headphones	3	Unusable	Discard