

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
ROBERTS SCHOOL DISTRICT NO. 5  
MAY 8, 2018**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:00 p.m. on May 8, 2018, in the library at the Roberts School.

**ATTENDANCE**

Sarah DeVries, Chair  
Joel Bertolino, Vice Chair  
Tyler Allen  
James Binando  
Sanford Langager

Alex Ator, Superintendent  
JaLayne Obert, Business Manager/Clerk

GUESTS: Brian Frank, Joellen Brennan, Sheila Roberts, Mariah Holdbrook, Jené Reinhardt, George Nelson

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**MINUTES**

Motion was made by Sanford Langager, seconded by Joel Bertolino and carried unanimously to approve the minutes of the April 10, 2018 meeting as presented. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

**CLAIMS, SEQUENCE, AND VOIDED CHECKS**

Motion was made by Joel Bertolino, seconded by James Binando and carried unanimously to approve the claims, sequence, and voided checks for May 2018, check numbers 44002 to 44071, as presented. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

**PUBLIC COMMENT**

Joellen Brennan told the board she will be taking her Praxis test for certification on May 31, 2018. Mr. Ator stated Mrs. Brennan will do the year-end checkout after her testing is completed.

Sarah DeVries reported the spring awards banquet will be on May 18.

**TEACHER REPORT**

Brian Frank, Jené Reinhardt, and George Nelson gave teacher reports for the month.

Mr. Frank reported he is really enjoying teaching second grade in the morning. He stated the class did a Flat Stanley project and is in the middle of testing right now.

Mr. Frank stated in the afternoon he has computer classes for the elementary. He added the junior high had computer classes first semester and a careers class second semester with guest speakers once a week.

Mr. Frank stated BPA didn't send anyone to the national conference this year as he only had one senior and he didn't have the qualifications to attend. He added the BPA carnival and bingo had some really great sponsors this year and the group will be publicly thanking those sponsors.

Ms. Reinhardt reported she has had a great year and loves the remodel of her room. She added she wasn't able to do as much with the health curriculum this year waiting for the room to be finished.

Ms. Reinhardt stated the new track uniforms donated by the Booster Club are wonderful and it has been a great track season. She added is has been very helpful to have Christine Crago helping out with throwing events. She stated the district meet for high school is on Friday and junior high district is on Monday.

George Nelson stated he has also had a great year and feels sometimes we're not thankful enough of what we have here and how everyone is looking out for each other.

#### **STAFFING – NEW HIRED**

ADDITIONAL TRACK COACH – Mr. Ator stated there has been a large increase in the number of participants in track and recommended adding Christine Crago at 60% of a junior high assistant coach (\$525) for helping with practices.

Motion was made by Sanford Langager, seconded by Tyler Allen and carried unanimously to add Christine Crago as a junior high track assistant coach at 60% (\$525) for assisting with practice. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

SUMMER MAINTENANCE – Mr. Ator recommended hiring Erin Koch for summer maintenance help, 15 hours per week for mowing/25 per week custodial, until new custodian is hired, at her current rate of pay (\$11.95 per hour).

Motion was made by Joel Bertolino, seconded by James Binando and carried unanimously to hire Erin Koch for summer maintenance, 15 hours per week mowing/25 hours per week custodial at \$11.95 per hour. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

SUMMER SCHOOL – Mr. Ator recommended hiring Crystal Wright to teach the first half of summer school at \$30 per hour for two half days per week and Erin Koch for the second half of the summer. (Ms. Koch will adjust mowing/custodial hours to remain under 40 hours per week).

Motion was made by Sanford Langager, seconded by Joel Bertolino and carried unanimously to hire Crystal Wright and Erin Koch to teach summer school for two half days per week at \$30 per hour. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

DRIVER EDUCATION – Mr. Ator stated Adam Ruhnke is requesting a stipend of \$3160 for teaching driver education this summer, which is reasonable considering the increase in number of participants.

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to pay Adam Ruhnke \$3160 to teach driver education this summer. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

ADDITION TO SUBSTITUTE LIST – Mr. Ator recommended adding Terry Bryan to the substitute list for the kitchen.

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to add Terry Bryan to the substitute list for the kitchen. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

#### **STAFFING – RENEWAL OF CONTRACTS**

CERTIFIED TENURED STAFF – Mr. Ator recommended offering contracts to previously tenured teachers Julie Jones, George Nelson, Jené Reinhardt, Sheila Roberts, Jackie Ronning, and Crystal Wright with additional earned steps and lanes per the negotiated agreement.

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to offer contracts to previously tenured teachers Julie Jones, George Nelson, Jené Reinhardt, Sheila Roberts, Jackie Ronning, and Crystal Wright with additional earned steps and lanes per the negotiated agreement. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

**CERTIFIED NON-TENURED STAFF** – Mr. Ator recommended offering contracts to non-tenured teachers William Harvison, Ashley McCoy, Jon Milligan, and James Sigl with additional earned steps and lanes per the negotiated agreement.

Motion was made by Joel Bertolino, seconded by James Binando and carried unanimously to offer contracts to non-tenured teachers William Harvison, Ashley McCoy, Jon Milligan, and James Sigl with additional earned steps and lanes per the negotiated agreement. YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

Mr. Ator stated Mrs. Brennan isn't listed with the non-tenured teachers because she has not completed the certification process. He added Ms. Fischer isn't listed because she was hired on an interim basis and the position will be advertised.

**UP FOR TENURE** – Mr. Ator recommended offering a contract and tenure to Brian Frank with additional earned steps and lanes per the negotiated agreement.

Motion was made by Sanford Langager, seconded by Tyler Allen and carried unanimously to offer a contract and tenure to Brian Frank with additional earned steps and lanes per the negotiated agreement. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

**CLASSIFIED, ADMINISTRATIVE, ACTIVITIES** – Mr. Ator recommended tabling action on classified, administrative, and activities contracts as negotiations have not been finalized.

### **NEW BUSINESS**

**REVIEW OF COMPLAINT** – Ms. DeVries called for a closed session at 6:35 p.m. stating the next item of business concerns a complaint of placement on the salary schedule by an employee and it is her determination that the individual's right to privacy supersede the merits of public disclosure. She returned to regular session at 6:47 p.m.

Ms. DeVries stated the board is very appreciative of the employee and the work that has been done but at this time the contract will stand as it is and the placement on the salary matrix will not change.

**RATIFICATION OF TEACHER CONTRACTS** – Mr. Ator stated last month the board ratified the negotiated agreement reached with the certified staff. He stated those changes have been made in the contract and recommended approval of the contract with certified staff for the 2018-2019 school year.

Motion was made by Sanford Langager, seconded by Joel Bertolino and carried unanimously to approve the contract as recommended for certified staff for the 2018-2019 school year. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

**2018-2019 CLASS SCHEDULE** – Mr. Ator stated he put together the schedule for next year, did some soft enrollments, made a few changes and now has a pretty solid schedule.

**CLASSIFIED NEGOTIATIONS** – Joel Bertolino stated the agreement with the classified staff contains a 2.5% salary increase and a raise of \$1.00 per hour for activity bus driving.

ELECTION BY ACCLAMATION – Mrs. Obert stated the trustee election was cancelled this year as the number of applications was equal to the number of open positions. She asked that the board approve the election by acclamation of Sarah DeVries and Mariah Holdbrook.

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve the election by acclamation of Sarah DeVries and Mariah Holdbrook. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

AFFILIATIONS RENEWAL – Mr. Ator recommended continuing membership in the following affiliations, assuming there is no more than a 10% increase in dues:

Montana Quality Education Coalition  
School Administrators of Montana  
Foxie Lady Software  
Montana School Boards Association  
Montana Association of School Business Officials  
Alliance for Curriculum Enhancement  
Montana Small School Alliance (discontinue as no longer utilizing their services for counselor and library endorsements)

Mrs. Obert stated this year Foxie Lady has more than a 10% increase in dues.

Motion was made by Joel Bertolino, seconded by James Binando and carried unanimously to approve continuation with the recommended affiliations as long as there is no greater than a 10% increase in dues (Foxie Lady does not qualify under this motion.) (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

Motion was made by James Binando, seconded by Tyler Allen and carried unanimously to approve the payment of dues for Foxie Lady Computers for accounting software in the amount of \$3350. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

### **OLD BUSINESS**

SPRING ORDERS – Ms. DeVries asked that we look at replacing at least one water fountain with one that can fill water bottles.

Mr. Ator stated it would cost about \$30,500 to sand down the gym floor. He added the person with Bruco who does gym floors feels he can do it without sanding the floor down for \$4758 for both floors. He stated the bid is lower because we already have some of the product Bruco uses.

Motion was made by Tyler Allen, seconded by Joel Bertolino and carried unanimously to accept the bid from Bruco in the amount of \$4758 to do both gym floors. (YES—DeVries, Bertolino, Allen, Binando, Langager. NO—none).

### **SUPERINTENDENT REPORT**

ACCREDITATION REPORT – Mr. Ator stated he responded to the Office of Public Instruction concerning the accreditation deviation. He stated the teacher has until May 31 to complete the Praxis exam for licensure.

BUDGET AMENDMENT – Mr. Ator stated the funding from the budget amendment has been received in the amount of \$32,020.68

ACADEMIC REPORT – Mr. Ator stated the SBAC testing is done and MAPS testing is about half done.

ACTIVITIES – Mr. Ator reported the high school track teams are both doing well and getting ready for district, divisional, and state competitions.

Mr. Ator stated Mrs. Jones had two music students receive superior ratings for solo vocal performances at the state music festival.

**SUPERINTENDENT SCHEDULE** – Mr. Ator reported he will be attending MBI in June and also the Class C caucus.

**MCLP** – Mr. Ator stated he plans to reach out to several community groups about options for preschool.

**PROFESSIONAL DEVELOPMENT ACTION PLAN** – Mr. Ator stated staff will be encouraged to attend 1-3 days of professional development in the summer and 1-3 days during the school year.

**TITLE SELECTION PROCESS GUIDELINES** – Mr. Ator outlined the process for determining which students need Title help. Mrs. Obert stated it is important that parents be involved and informed about the process.

**SOCIAL STUDIES AND HANDWRITING CURRICULUM PURCHASES** – Mr. Ator stated we will be working with staff from Fromberg, also a MCLP school, on a recommendation for Social Studies and handwriting curriculum purchases.

**GRADUATION** – Mr. Ator asked Mr. Langager to help hand out diplomas to senior graduates and Mr. Bertolino to eighth grade graduates.

**RECESS**

Ms. DeVries called for a recess at 7:20 p.m. and returned to regular session at 7:32 p.m.

**SCHOOL BOARD TRAINING**

Jeff Weldon of Felt, Martin, Frazier, and Weldon conducted training on Title IX, open meetings, and nepotism.

**ADJOURNMENT**

Ms. DeVries called for adjournment at 8:55 p.m.

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Board Chair

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District Clerk

**MINUTES OF THE REORGANIZATION MEETING  
OF THE BOARD OF TRUSTEES  
ROBERTS SCHOOL DISTRICT NO. 5  
MAY 8, 2018**

The reorganization meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 7:20 p.m. on May 8, 2018, in the library at the Roberts School.

**ATTENDANCE**

Sarah DeVries, Chair (re-elected trustee)  
Joel Bertolino  
Tyler Allen  
James Binando  
Mariah Holdbrook (newly elected trustee)

Alex Ator, Superintendent  
JaLayne Obert, Business Manager/Clerk

**SWEARING IN OF NEWLY ELECTED TRUSTEES**

JaLayne Obert, Business Manager/Clerk, swore in newly elected trustees Sarah DeVries and Mariah Holdbrook.

**ELECTION OF CHAIR**

Motion was made by Joel Bertolino, seconded by James Binando, and carried unanimously to elect Sarah DeVries as board chair for the 2018-2019 year. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

**ELECTION OF VICE CHAIR**

Motion was made by James Binando, seconded by Tyler Allen and carried unanimously to elect Joel Bertolino as board vice-chair for the 2018-2019 year. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

**APPOINTMENT OF CLERK**

Motion was made by Joel Bertolino, seconded by James Binando and carried unanimously to appoint JaLayne Obert as District Clerk for the 2018-2019 school year. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

**ADJOURNMENT**

Ms. DeVries adjourned the meeting at 7:22 p.m.

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Board Chair

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District Clerk